5201 Submitting a Request through LPA

he Freddie Mac Loan Advisor System-to-System service request interface must be setup by the Point or PointCentral Admin before any user can request service. For information on setting up LPA S2S, refer to knowledge base article 1138 and Freddie Mac's Transition Guide.

To submit a request for Credit, Underwriting, or a combination Credit & Underwriting:

1. Select **Services > Freddie Mac > Loan Product Advisor**.
2. Use the **Transaction Request Type** dropdown list to select the transaction type.
3. Use the **Credit Company** dropdown list to select the company you want to request through.

   Note: Certain selections from the **Credit Company** dropdown will cause an additional dropdown menu to appear. Use the **Technical Affiliate** dropdown to make the appropriate selection.

4. To reorder a credit report for your borrower, check the ***Reorder*** checkbox next to the borrower's name.

   Note: If this is the first-time requesting services for the file, the LPA *Key* and *Loan ID* fields will be blank. They will populate for you once the initial request is sent for the file and results are returned.

5. Click the **Submit** button.
6. The **Loan Product Advisor Results** dialog box will open listing the evaluation status of your file.

   *For information on the various evaluation statuses, refer to knowledge base article 5202.

7. Click **OK**.

   A **View Feedback** window will open allowing you to select and view verification documents. These same documents are also automatically stored in the **Document Repository**.