



Zip Admin Change Request

Email to: DCSZip@calyxsoftware.com

Attention: Zip Support

Acct ID: _____

Old Primary Email Address: _____

Old URL: _____

New Primary Email Address: _____

New URL: _____

Are you requesting multiple Zip accounts to be merged under the new Admin? Yes: No:

Would you like to have your Administration Site Password Reset? Yes: No:

Reason for change request: _____

Primary Contact Name: _____

Primary Contact Signature: _____

Calyx Software
3500 Maple Ave. Dallas, TX 75219
Phone: 1.877.699.4790
Email: DCSZip@CalyxSoftware.com